



Data Management Services

Managing large quantities of paper documents has become these days not only an issue of storage space but increasingly a major cost and time factor. With dz card Data Management Services, you will reduce time, money and logistics.

dz can offer the following customized solutions:

- Data Encoding
- Scanning Services
- Document Storage
- Indexing
- Software Development

Data Encoding

We convert from non-digital or analogue form formats (e.g. Images, paper or microfilm documents) to digital form formats, which can be easily uploaded into any system according to your requirements.

Scanning Services

With our scanning facilities we are able to process 20,000 documents per day. This can be increased based on your requirements. Our services are integrated, that means we do not only offer the scanning services, but integrated solutions including:

- Scan Preparation
- Scanning
- Indexing
- Archiving

Document Storage

In today's world, it is important to have back ups of important documents. dz can help you with that. We will back up your documents and store them digitally in our secure vault. We can act as your business continuity so you don't have to worry at any time.



Indexing

In order to improve the speed of data retrieval, dz will implement document indexing on the population of the database.



Quality

At dz card quality is priority. To provide the best quality to our customers, we follow carefully designed processes and procedures, with each step. This is strictly managed by our experienced management team.

Security

Data Protection is our priority. We are VISA and MasterCard certified, and are therefore qualified to handle data. Our premises are equipped with 24/7 CCTV (Closed Circuit Television), Door access control systems and the highest standards in Internet Security.

